

OMTA MERIT CERTIFICATES



OMTA merit certificates are available to OMTA instructors and are earned by students who have completed a minimum of 30 lessons during the current teaching year.

These attractive, parchment-like half-sheet certificates (levels 10-14 are full-sheet) are stamped with the OMTA embossed seal. Years 2 through 14 are further enhanced by gold seals and colored ribbons. A year represents a year of study, 30 lessons or more, and is not related to Syllabus levels. The determination of the year level of each student's award and all record keeping are the teacher's responsibility.

An example of the certificate can be viewed below. The student's name, year level, and the teaching season (e.g. 2014-2015) will be printed on the certificate. Certificates are stamped with the signature of presiding OMTA President, and there is a space for the teacher to sign. They are typically awarded in May or June and should be ordered three weeks in advance of the time the teacher wants to give them to students. You may pre-order via e-mail, office@oregonmta.org.

Guidelines for Ordering (see page 2 for fillable order form):

1. Fill out the form on the following page. List your student names sorted by the year of their study completion. Indicate the level year for each student. Please print clearly and double-check the spelling of your student's names before you submit your order.*
2. Indicate the date you need the certificates (please allow 3 weeks for delivery).
3. Include a check or money order payable to OMTA (\$.75 per certificate).
(*Reprinted certificates, due to ordering error, will be charged \$2.00/certificate.)

Mail completed order form and check to:
OMTA State Office
PO Box 5335
Portland, OR 97228

For more information, contact Robin Power, OMTA Administrative Assistant:
office@oregonmta.org





Oregon Music Teachers Association

Merit Certificate Order Form

(Fillable Form)

Teacher Name _____ Date needed _____

Phone or Email _____ Address _____

City _____ State _____ Zip _____

Teaching Year (e.g. 2014-2015) _____

(Please list students below by years of study completed.)

	Student Name	Student Year (e.g., 4 th Year)		Student Name	Student Year (e.g., 4 th Year)
1			23		
2			24		
3			25		
4			26		
5			27		
6			28		
7			29		
8			30		
9			31		
10			32		
11			33		
12			34		
13			35		
14			36		
15			37		
16			38		
17			39		
18			40		
19			41		
20			42		
21			43		
22			44		

Total # Certificates Ordered _____ Total Amount Due _____