Software Project Proposal

Project Summary

1) Statements communicating the environment the custom software must operate in should always go first. It is important for the vendor to receive as much data as possible about the system and business environment at your organization. We have placed a few samples below.

2) The _____ department has many different processes in place for

servicing it's various types of customers. Most have been put in place in response to

operational needs over the years, without the benefit of any formal plan to

integrate them into an overall, entity-wide business system or to augment any of _____'s

strategic business plans.

The _____ department has always operated in a paper-intensive

environment, typically processing many _____ requests with forms filled out

manually by hand. The significant growth experienced in the past ___ years has

drawn attention to the need to streamline these manual business operations. Examples

of streamlining would be to automatically retrieve _____ information and merge

standard letters for frequently needed letters and reports, as opposed to doing it all by

hand, or to eliminate the duplicated efforts currently being expended in the

department's current, antiquated information processing system(s).

There are _____ different databases currently in use for different data processing

needs in the _____ department.

3) _____ desires to upgrade the _____ information processing systems to one more

closely aligned with its operational and strategic business goals. It is the purpose